

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Chief, Organization and Methods

FROM : Assistant Director for Research and Reports

SUBJECT: Management Studies of ORR Organization

DATE: JAN 31 1953

1. Management studies of various phases of the ORR organization which were undertaken at my request by members of your staff have been received and are currently undergoing careful review and analysis toward the end of effecting implementation where appropriate.

2. Changes are currently under way among some of the key personnel in those units examined, and it is planned to make the studies available to the new supervisors concerned as a guide to their future operations and planning.

3. Over the next fifteen months this Office will be undertaking its 1953-54 research program. It is hoped that, when requested, you will from time to time make available to ORR the services of your examiners.

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NOTE:

February 6, 1953

Copy sent to the ADD/A for information and return.